

Instructions to Authors

The Editorial Board invites the submission of Research articles, Research notes, Review papers, and Technical notes for publication in the *Canadian Journal of Remote Sensing* (CJRS).

All manuscript submission and review takes place through the CJRS Manuscript Central Web site:

<http://mc.manuscriptcentral.com/cjrs-jct>

Language

Manuscripts may be submitted and published in French or English. Abstracts of all papers are published in French and English.

Initial manuscript submission

The **initial manuscript submission** must be made to the Web address noted above. Authors must ensure that manuscripts and illustrations comply with the **style notes** outlined below. Word, RTF, or Portable Document Format (PDF) files with embedded figures are preferred.

Peer review process

All submissions are subjected to peer review prior to publication. The editorial board reserves the right to select their own reviewers, but it is useful if authors provide a list of at least four specialists in the field of the paper who could serve as reviewers, and who are at arm's length from the work under review. Please provide their full address, including a telephone number and e-mail address. The authors will be provided with a review package that includes the review decision, the Manuscript Review Forms, and detailed comments provided by the reviewers. The authors may be asked to revise and resubmit their manuscript along with a point-by-point response to all of the reviewer's comments.

Copyright

Once the manuscript is accepted for publication, copyright shall be formally transferred to CASI. Further information and copyright transfer forms are available from the Editor or from the CASI Web site. Failure to complete and return the necessary forms will result in a delay in publication of your manuscript. The authors are responsible for obtaining the required permissions to use any copyrighted material that appears in their manuscript. Submission of a manuscript for consideration for publication acknowledges that the authors have already obtained the necessary permissions.

Final manuscript submission

The **final manuscript submission** (that is, once the manuscript has been formally accepted for publication) must comply with the **style notes** outlined below.

To facilitate the efficient and accurate production of the page proofs, please follow these general guidelines:

- The final version of the manuscript should be in an editable format (e.g., MS Word, LaTeX, or RTF).
- Equations should be created in an editable format (e.g., MS Equation or MathType).
- Tables should be contained in the manuscript file and maintain an editable format (i.e., tables must not be converted to an image).
- Figure captions should be contained in the manuscript file in an editable format.
- Figure images must **not** be embedded in the **final manuscript submission**. Figures must be submitted as separate files and prepared according to the **style notes** for illustrations listed below.

Page proofs

A galley proof and copy-edited manuscript are sent via e-mail or fax to the corresponding author just prior to publication. Galley proofs must be checked very carefully, as they will not be proofread, and must be returned within 48 hours of receipt. Extensive corrections, additions, or deletions are not permitted at the proof stage.

Style notes: text

Authors must very carefully check the symbols, abbreviations, and technical terms for accuracy, consistency, and readability and ensure that manuscripts and illustrations meet the requirements outlined below.

Abbreviations, nomenclature, and symbols for units of measurements must conform to international recommendations and to the usage of this Journal. **SI** units (Système international d'unités) must be used or SI equivalents should be given. Abbreviations and contractions of the names of substances, procedures, etc., must be defined the first time they occur. They should be consistent in the text and figures.

Manuscripts must be double spaced with 2.5 cm (1 in.) margins all around. Pages must be numbered consecutively.

Title

The title should be brief. The title block must include the following:

- the proposed paper type (i.e., Research paper, Research note, Review paper, or Technical note)
- the names and initials of the authors, written as they prefer
- the names and addresses of the organizations with which the authors are associated

- the telephone and fax numbers
- the e-mail addresses

Abstract

An abstract that includes the main objectives and conclusions precedes each paper and must be

- 100–200 words in length
- in nonspecialist language
- in French and English, if possible

References should **not** be cited in the abstract.

Subheadings and paragraph numbering

Subheadings should be inserted at frequent intervals. Sections and paragraphs must **not** be numbered.

References

Each reference must be cited in the text, using the surnames of the authors and the year, for example, (Green, 1970) or Green and Brown (1981).

The reference list must be double-spaced and placed at the end of the text. References must be listed in alphabetical order according to the name of the first author. References must **not** be numbered. **All reference information must be written out in full, using no abbreviations beyond the authors' initials.** References with the same first author are listed in the following order:

- (1) Papers with **one author** only are listed first in chronological order, beginning with the earliest paper.
- (2) Papers with **dual authorship** follow and are listed in alphabetical order by the last name of the second author.
- (3) Papers with **three or more authors** appear after the dual-authored papers and are arranged chronologically.

Journal Article

Author1, A., Author2, B.C., and Author3, D. Year. Article title.
Full journal name, Vol. #, No. #, pp. xx–yy.

Book

Author1, A.B., and Author2, C.D. (Editors). Year. *Title of book*.
 Name of publisher, City of publication.

Part of Book

Author1, A., Author2, B.C., and Author3, D.E. Year. Title of article/chapter. In *Title of book*. Edited by A. Editor1, B. Editor2, and C. Editor3. Name of publisher, City of publication. pp. xx–yy.

Technical or Research Report

Author1, A., Author2, B.C., and Author3, D.E. Year. *Title of report*. Name of Publisher, City of publication. Report No. #.

Published proceedings, published contribution to a symposium (note that, in general, citation of grey literature is discouraged)

Author1, A., and Author2, B.C. Year. Title of work. In *Name of symposium or conference*, Dates of symposium/conference,

city, country. Edited by C. Editorsname. Name of publisher, City of publication. pp. xx–yy.

Electronic Sources

Author1, A. Year. Title of article. *Name of periodical* [online], Vol. #, No. #, pp. xx–yy. Available from < specify path > [cited (date the user accessed the material)].

Author2, B., and Author3, C.D. Year. Title of chapter. In *Title of full work* [online]. Available from < specify path > [cited (date the user accessed the material)].

Author1, A. Year. *Title of work*. xx ed. [CD-ROM]. Name of publisher, City of publication.

To direct readers to an entire Web site (but not to a specific document on the site), it is sufficient to give the address of the site in the text. No reference entry is needed.

Footnotes

Footnotes should only be used if they are essential. If footnotes are used, they must appear at the bottom of the appropriate page and must be numbered consecutively throughout the manuscript, indicated by superscript Arabic numbers, and kept as short as possible.

Equations

Equations must be clearly typed; triple-spacing should be used if superscripts and (or) subscripts are involved. Distinguish between lowercase *l* and the numeral *one*, and between capital *O* and the numeral *zero*. A letter or symbol should represent only one entity and be used consistently throughout the paper. Each variable must be defined in the text, or in a **list of symbols** to appear after the reference list. Numbers identifying equations must be in parentheses and placed flush with the right margin.

Tables

Tables must be typed on separate pages, placed after the list of references, and numbered with Arabic numerals in the order cited in the text. The title of the table should be a concise description of the content. Column headings should be brief but may be amplified by footnotes. Vertical rules and horizontal lines separating each row must **not** be used. Footnotes in tables should be designated by symbols (in the order *, †, ‡, §, ||, ¶, #) or superscript lowercase italic letters. Descriptive material not designated by a footnote may be placed under a table as a **note**.

List of symbols

A list of symbols should be provided, immediately following the references.

Style notes: illustrations

Each figure or group of figures should be designed to fit, after appropriate scaling, into the area of either one or two columns of text. The maximum finished size of a one-column illustration is 9.03 cm × 22.15 cm (3.56 in. × 8.72 in.) and that of a two-column illustration is 18.84 cm × 22.15 cm (7.42 in. × 8.72 in.). The figures must be numbered consecutively with Arabic

numerals, and each one must be referred to in the text and must be self-explanatory. All terms, abbreviations, and symbols must correspond with those in the text. Only essential labelling should be used, with detailed information given in the caption.

Illustration files

Authors must supply copies of the original electronic files (i.e., the files produced by the software application that they were created in). PC or Macintosh versions of True Type or Type 1 fonts should be used. Do not use bitmap or nonstandard fonts. Figures with several parts (e.g., a, b, c, d, etc.) created using the same software application should be assembled into one file rather than sent as several separate files.

Line drawings must be computer-generated and **proper resolution must be used for bitmap artwork**. The minimum requirements for resolution are 600 dpi for line art and fine lines (i.e., line art with fine lines or shading), 300 dpi for halftones and colour, and 600 dpi for combinations (halftones with lettering outside the photo area). All lines must be sufficiently thick (0.5 points minimum) to reproduce well, and all symbols, superscripts, subscripts, and decimal points must be in good proportion to the rest of the drawing and large enough to allow for any necessary reduction without loss of detail. Avoid small open symbols; these tend to fill in upon reproduction. The same font style and lettering sizes should be used for all figures of similar size in any one paper.

Final submission address

Electronic manuscript files must be submitted through the CJRS Manuscript Central site:

<http://mc.manuscriptcentral.com/cjrs-jct>

For more information, contact

Canadian Aeronautics and Space Institute
1750 Courtwood Crescent, Suite 105
Ottawa, ON K2C 2B5, Canada
Tel.: 613-234-0191
E-mail: casi@casi.ca

or

Nicholas Coops
Editor-in-Chief
Canadian Journal of Remote Sensing
IRSS: Integrated Remote Sensing Studio
Department of Forest Resource Management
Forest Sciences Centre, 2424 Main Mall
University of British Columbia
Vancouver, BC V6T 1A4, Canada
Tel.: 604-822-6452
E-mail: editor.cjrs@ubc.ca